

**St. Peter's Child Enrichment Center**  
**2015-2016**  
**ONLINE REGISTRATION**

ALL REGISTRATIONS WILL BE DONE ONLINE AGAIN THIS YEAR!

**Registration dates:**

- January 25<sup>th</sup> @ 8:00 PM - St. Peter's Church members registration for ALL classes
- February 8<sup>th</sup> @ 8:00 PM - ALL currently enrolled CEC students
- February 15<sup>th</sup> @ 8:00 PM - Siblings/Alumni Registration for ALL classes
- February 22<sup>th</sup> @ 8:00 PM - OPEN registration

Please read the directions below:

- 1) Go to our school website - [www.stpeterscec.com](http://www.stpeterscec.com)
- 2) Click on the ONLINE REGISTRATION link  
- this will take you directly to the registration page
- 3) Click on NEW FAMILY REGISTRATION  
(Everyone needs to create a new account each year!)  
Create an account and fill in ALL family information  
- Address, phone numbers, etc
- 4) Once you have created a family account, you may begin to  
add children.  
Click ADD CHILD
- 5) Fill in child's information and choose your 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup>  
choice for classes.  
Click SUBMIT

\*\*\*\*This program is not designed to assign children to a class.....we will be doing that on the Monday after you register. All of the registrations come to us with a time stamp and will be placed into classes according to the time stamp. Therefore, you will not know your child's class assignment until you are notified by the office within a day or two after registration. We will send a letter to you letting you know the class he/she was assigned to. If you are assigned to your 2<sup>nd</sup> choice because your 1<sup>st</sup> choice was full, you will be placed on the waiting list for your 1<sup>st</sup> choice. If you register before your correct date, you will not be placed into a class.

\*\*\*\*If you do not see a specific class listed, that means we have removed that class because it is already full.